

2021 RENTAL ORGANIZER

NAME _____

IMPORTANT NOTE: AMOUNTS ENTERED HERE SHOULD NOT BE LISTED ON ANY OTHER ORGANIZER!

1-Single Family Residence 2-Multi-Family Residence 3-Vacation/Short-term Rental 4-Commercial 5-Land 8-Other (describe)

Type of property (from list above) _____

Physical location address _____

Number of days occupied by renters at fair market value in 2021 _____

INCOME-RENT RECEIVED \$ _____ \$ _____ \$ _____

EXPENSES

Advertising	_____	_____	_____
Vehicle expense	<u>SEE REVERSE</u>	<u>SEE REVERSE</u>	<u>SEE REVERSE</u>
Cleaning and maintenance	_____	_____	_____
Commissions/management	_____	_____	_____
Insurance	_____	_____	_____
Legal/accounting	_____	_____	_____
Mortgage interest	_____	_____	_____
Other interest	_____	_____	_____
Repairs (Send list of any repairs over \$2,500)	_____	_____	_____
Supplies	_____	_____	_____
Real estate tax	_____	_____	_____
Water/sewer	_____	_____	_____
Heat	_____	_____	_____
Electric	_____	_____	_____
Other _____	_____	_____	_____

List here the **SALE** of a rental property **OR** tools/equipment/furniture/appliances used in connection with a rental property.

DESCRIPTION	DATE SOLD	SALE PRICE	TRADE IN?
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List here the **PURCHASE** of a rental property **OR** tools/equipment/furniture/appliances used in connection with a rental.

DESCRIPTION	DATE PURCHASED	AMOUNT PAID OUT	TRADE IN?
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

2021 BUSINESS USE OF CAR/PICKUP/HOME

AMOUNTS ENTERED HERE SHOULD NOT BE LISTED ON ANY OTHER ORGANIZER!

IMPORTANT NOTES:

- **MILEAGE, DATE-OF-PURCHASE, AND INTEREST INFORMATION ARE NEEDED FOR ALL VEHICLES WITH BUSINESS USE.**
- OPERATING EXPENSE AND PURCHASE PRICE ARE NEEDED **ONLY** FOR VEHICLES FOR WHICH YOUR DEDUCTION WILL BE CALCULATED USING THE ACTUAL-EXPENSE METHOD.

VEHICLE #1

Year/make/model _____ GVW _____ POUNDS

Date of purchase/lease _____ (required) IF SOLD, DATE _____ \$ _____

Total purchase/lease price _____ (include sales tax) WAS VEHICLE TRADED IN? YES NO

Business mileage _____ (required)

Personal mileage _____ (required) END ODOMETER _____

2021 **TOTAL MILEAGE** _____ miles BEG ODOMETER _____

Operating expenses, including fuel, oil, repairs, tires, insurance, license \$ _____ If leased, total payments made in 2021 \$ _____

Interest paid on loan \$ _____ (required for all business use vehicles)

VEHICLE #2

Year/make/model _____ GVW _____ POUNDS

Date of purchase/lease _____ (required) IF SOLD, DATE _____ \$ _____

Total purchase/lease price _____ (include sales tax) WAS VEHICLE TRADED IN? YES NO

Business mileage _____ (required)

Personal mileage _____ (required) END ODOMETER _____

2021 **TOTAL MILEAGE** _____ miles BEG ODOMETER _____

Operating expenses, including fuel, oil, repairs, tires, insurance, license \$ _____ If leased, total payments made in 2021 \$ _____

Interest paid on loan \$ _____ (required for all business use vehicles)

HOME OFFICE DEDUCTION (All of the following information must be furnished to compute the deduction.)

Is office area used regularly and exclusively for business? _____ Yes _____ No

Is this the only space available for office duties? _____ Yes _____ No

IF THE ANSWER TO EITHER QUESTION IS "NO," THE HOME OFFICE DEDUCTION IS NOT ALLOWED.

Total \$\$\$ invested in home & lot \$ _____ Cost of land (include in total at left) \$ _____

Square feet of the home office area _____ sq. ft. Date of occupancy _____

Total sq. feet of heated area of home _____ sq. ft. Rent pd for the year \$ _____

Real estate tax \$ _____ Electric \$ _____ Trash \$ _____

Mortgage interest \$ _____ Heat \$ _____ Repairs \$ _____

Insurance \$ _____ Water \$ _____ Clnng, mtn \$ _____

Lawn care \$ _____